

At Evergreen Community Charter School Board of Trustees

Minutes

Thursday, December 18, 2025

The meeting was called to order by President Eric Noone at 7:00pm.

Eric Noone led the Board in the Pledge of Allegiance.

Eric Noone recorded attendance. Present were: Eric Noone, Mary Ann Lewis, Sherline Eugene and Bryan Dunlap. Board member, Dot Lewis, was not in attendance. Advisory Board members in attendance included Jill Shoesmith and Nancy Lewis. Steven Richard was absent.

Motion was made by Sherline Eugene and seconded by Bryan Dunlap to approve the December 18, 2025 agenda. Motion carried (4-0). There were no visitors present.

At the request of Advisory member Jill Shoesmith, the Board entered into Executive Session to discuss personnel and/or possible litigation at 7:08 pm. The regular monthly meeting was reconvened at 7:17pm. Eric Noone made the motion to advertise for a Teaching Assistant Position with a concentration in science.

Evergreen Director, Jill Shoesmith reported on current activities:

Weather related challenges continue with two full days closed and 2 late starts.

The Parent-Teacher conferences held in mid-November were well attended and provided insight into student wellbeing and performance.

6th and 7th graders continue with their reading program at Countryside Daycare.

National Honor Society provided a Pancake Breakfast for all of the students and staff.

The Camelback Ski Program includes 57 Evergreen students this year. In the School Group Program all students are issued a midweek pass which allows them to ski any midweek day as well as weekends after 3pm.

Our annual Alumni Luncheon was successful in bringing back graduates who not only visited, but updated teachers and students on the latest academic trends.

Mrs. Fuherer and Mr. Richard announced that they will be leading our next international trip scheduled for summer 2027 to Ireland and England,

Under the Instructional Report, Jill reported for Mr. Richard that we will be doing drills for offsite evacuation, weather evacuation, and lockdown procedures. Also, Jill acknowledged the teachers who helped prepare information to be submitted to Pocono Mountain's administration following their review of Evergreen's Annual Report. This report was submitted to PDE on August 1, 2025.

Moving to items for discussion and possible resolution, Eric Noone asked for discussion regarding the feasibility of a holiday bonus for teachers and staff. Given the state of the school's finances, it was determined that the holiday bonus should be continued. Eric Noone made a motion to increase last year's holiday bonus by 10%. The motion was seconded by Bryan Dunlap and passed (4-0).

Under items requiring Board action, Sherline Eugene made the motion and was seconded by Mary Ann Lewis to approve the minutes from the Regular Board Meeting on October 28, 2025. Motion passed (4-0). Along with the other Board members, Bryan Dunlap reviewed the 2024-2025 Independent Audit and noted no material findings or major issues. Eric Noone made a motion to accept the 2024-2025 Audit which was seconded by Mary Ann Lewis. Motion passed (4-0).

He recommended that the Board diversify the cash balance as it relates to FDIC limits for account insurance. He also recommended that we check our insurance coverage for cyber security.

After review, Eric Noone made the motion to approve the current check register, financial statements, and Grant report. The motion was seconded by Sherline Eugene and passed (4-0).

After being tabled last meeting, the Board reviewed the Enrollment Policy, Sherline Eugene made a motion to keep the policy the same and clarify that in order to be placed on a grade's waitlist, the student's application must have been turned in before June 1st and be on file.

With regard to the LSA Grant, the Board asked for clarification last meeting concerning the CoStar vendor status. After research we learned that school bus manufacturers are not allowed to be CoStar vendors. This means that if we do get the LSA Grant we will need to put it out for bid.

With no other business before the Board, Sherline Eugene made a motion to adjourn the meeting at 7:50pm. Motion was seconded by Mary Ann Lewis (4-0).

The next meeting is scheduled for January 22, 2026 at 7pm.